

**RECORD OF PROCEEDINGS**

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held June 20, 2023 20

The Miami Township Board of Trustees met in their monthly Business Meeting on Tuesday, June 20 at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Chief Kelly presented Badges and pinned the following: Firefighter/Paramedics: Tony Robertson, Molli Doyle, Nate Berkhardt and Daniel Meade. He also swore in Battalion Chief Ross Pawlak.

Mr. Tracy opened the 2024 Preliminary Tax Budget Hearing. Mr. Wright presented the tax budget. Ms. Wolff made a motion to close the Public Hearing, seconded by Mr. Schulte and all voted "AYE."

Mr. Schulte made a motion to approve the 2024 Tax Budget and that it be submitted to the Clermont County Auditor, seconded by Ms. Wolff and all voted "AYE."

MS. Wolff made a motion to approve the minutes of the May 16 Business Meeting, May 16 Zoning Hearing and the June 12, 2023 Work Session, seconded by Mr. Schulte and all voted "AYE."

Mr. Ferry presented correspondence from the Ohio Division of Liquor Control regarding a liquor license transfer at 5999 Meijer Drive, a hearing was not requested.

Department heads presented their monthly reports for May.

Mr. Schulte made a motion to pay the bills of the Township. including 234 checks numbered 144493 through 144726 and 88 electronic payments numbered 3055 to 3142 for the total amount of \$3,644,490.77. In addition, approve the following net payroll expenses, seconded by Ms. Wolff and all voted "AYE."

Direct Deposit Date	Amount
5/19/23	\$ 337,602.17
6/2/23	\$ 329,119.52
6/16/23	\$ 360,060.94

Mr. Wright presented the need for a Then and Now Certificate in the amount of \$90,802.98. Ms. Wolff made a motion to adopt Resolution 2023-21 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$90,802.98 and declaring an emergency, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright recommended the following actions for personnel:

**Fire Department**

Remove Kaitlynn Lanham from probation effective 6/16/23 and adjust her pay to \$28.64 per hour (Year 2) in accordance with the CBA.

Make a final offer of employment to Molli Doyle for full-time Firefighter/EMT at \$21.78 per hour effective June 25, 2023.

Make final offer of employment to Nathaniel Burkhardt for full-time Firefighter/EMT at \$21.78 per hour effective June 25, 2023.

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Make a final offer of seasonal employment to Jared Jetter for hydrant maintenance technician at \$15.00 per hour effective June 25, 2023, contingent of successful completion of a background check and drug screen.

**Service Department**

Approve a promotion from Maintenance Worker 2-2 to Maintenance Worker 3-1 for Seth Pitman effective May 15, 2023, with an hourly rate of \$28.45.

Mr. Schulte made a motion to accept the personnel recommendations as stated, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented a recommendation to purchase two speed signs to add to our inventory. These signs are constantly deployed on streets in the Township and are in great demand. Having five speed signs will allow us to more effectively address speeds around the Township that are in documented problem areas.

We use Traffic Logix as a single source vendor since our software and other three speed signs require it. We've obtained a quote for two Evolution Feedback Signs with freight for \$5,766.00.

Ms. Wolff made a motion authorizing the purchase of two Evolution Feedback Signs from Traffic Logix at a cost not to exceed \$5,766, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright noted that the police department has received the F150 pickup truck budgeted for 2023. They are to the point of upfitting the vehicle with the emergency equipment through Parr Public Safety. Their quote for \$5,176.60 includes emergency equipment, installation, and programming.

Mr. Schulte made a motion to proceed with the emergency equipment upfitting by Parr Public Safety at a cost not to exceed \$5,176.60, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented a request to purchase and install one fire hose washer and two hose dryer units. We currently clean all firehose by hand with brushes after they have become soiled during a fire or through other uses. Although this process does remove a large portion of the dirt and contaminates, there is still a lot of residue left behind. Such residue adversely affects hose and reduces its service life span. This is due to the abrasiveness of the dirt itself, as well as the destructive nature of the chemicals that may be present in ash and fire debris that is deposited on hose during firefighting operations. In 2022 we started investigating the purchase of a hose washing machine, as well as associated drying cabinets since putting wet hose on a truck can promote the formation of mold and mildew that can also damage hose.

We included \$27,200 in the 2023 capital budget for this project. We have been following up with the equipment manufacturer and have obtained current prices for an industrial strength hose washer and two (2) drying cabinets. We originally considered buying one drying cabinet, but that would have required electrical modifications at one of the fire stations to provide 220-volt electric power. For a little less than the cost of the large 240-volt cabinet, we are able instead to purchase two (2) 110-volt cabinets. This will not only eliminate the need for running a new 240-volt circuit but will also make the drying options more versatile as we will be able to dry more hose at one time.

The manufacturer only sells through dealers, so we obtained the quote from Vogelpohl Fire Equipment, one of our regular equipment suppliers. The total price,

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Ms. Wolff made a motion to purchase four McGrath video laryngoscopes from Boundtree Medical in the amount of \$7,803.60, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright noted that earlier this spring a property owner requested that Miami Township and the Clermont County Commissioners approve his request to vacate a small portion of Riverside Avenue in the Branch Hill neighborhood. Riverside Avenue in that area is actually an unimproved "paper street" and is not accessed by the public. Mr. Anthony Chisman, the requester, owns the property adjacent to the 5,000 square feet of right-of-way he is requesting to have vacated. To the west of the subject R-O-W is the Little Miami River and to the east are Mr. Chisman's other parcels. It does not appear that there is any public purpose needed for the subject R-O-W and vacating the R-O-W would not prevent access from any other privately-owned property.

On March 23<sup>rd</sup> this Board adopted a resolution to authorize the requested vacation. On May 3, 2023 the Board of the Clermont County Commissioners adopted a resolution to vacate the requested right-of-way. The final step of the process is for the Board of Trustees to adopt a second resolution authorizing the requested vacation of right-of-way.

Mr. Schulte made a motion to adopt Resolution 2023-22 a resolution authorizing the vacation of a section of Riverside Avenue in the Branch Hill neighborhood pursuant to Section 121.22 of the Ohio Revised Code and dispensing with the second reading, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented a request from the Police Department to purchase a used K-9 Vehicle. Our auxiliary K-9 unit does not currently have a Township police vehicle. The vehicle was inspected by Miami Township Mechanic Ken Ratliff, and he found the vehicle to be of sound condition.

As previously discussed with the Board, there is a strong likelihood that we will receive the Federal SRO grant and our K-9 officer will be assigned as one of the SROs. We were planning to request budget funds to be allocated in 2024 for a new K-9 vehicle (\$45,000 plus upfitting), before discovering this opportunity. The purchase of the 2016 Chevrolet Tahoe for \$17,000 from the Madeira Police Department comes with police emergency equipment already installed.

We have received a private pledge through The Matt Havekamp Foundation to cover \$10,500 of the purchase of the vehicle, leaving our obligation only \$6,500. This vehicle can be purchased with the enforcement and education supplies fund (2150) since it is directly related to drug enforcement operations. Fund 2150 comes from drug fines, etc and not levy funds.

Ms. Wolff made a motion to purchase a 2016 Chevrolet Tahoe from the Madeira Police Department at a cost not to exceed \$17,000.00, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright noted at its June 1, 2023, meeting, the Miami Township Zoning Commission adopted a recommendation of approval with modifications in Zoning Case #587. The case involves certain text amendments to MTZR Chapter 17, State Route 28 Urban Village Planned Unit Development, that would then accommodate development of multi-family residential in the designated Northwest Neighborhood within the PUD. The rezoning case is on application of the property owner, Imbus Enterprises Limited Partnership.

Also on June 1, 2023, the Miami Township Zoning Commission adopted a recommendation of approval to certain text amendments to MTZR Chapter 25, General

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~~including shipping, comes to \$25,200, which is \$2,000 below what we budgeted for this project.~~

Ms. Wolff made a motion to approve the purchase of one hose washer and two drying units from Vogelpohl Fire Equipment in the amount of \$25,200 which includes shipping, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright presented a request from the Fire Department to purchase two (2) used Jeep Cherokee Latitudes to add to our existing fleet of staff vehicles as part of our five-year vehicle replacement plan. We had previously planned the replacement of one ambulance in 2023 and the addition of another new ambulance, but due to significant delays from the manufacturer of the chassis that we would use for both, we have had to modify our vehicle replacement plan a little. At this point, there is a possibility that the remounted ambulance will still occur this year but the new ambulance that was ordered is not expected to be delivered until sometime in 2024. We are asking for your consideration in amending our vehicle replacement plan slightly with this information and the need for staff vehicle replacements that were planned in 2024.

As you will recall, we have added the Deputy Chief of Administration and the Division Chief of Community Risk Reduction, both positions require the use of a staff vehicle as they will both have emergency response requirements and capabilities. We had planned to replace two of the aging 2009 Chevrolet Tahoe's in our fleet with new vehicles in 2024, as they are requiring greater levels of maintenance these days, and both are experiencing rust issues in the rear quarter panels.

Since we are requesting approval to move this purchase up by one year, we solicited quotes on used Jeep Cherokee Latitudes from the dealer we previously purchased these same vehicles through in 2021, Mt. Orab Jeep. They have two vehicles on their used lot that meet our needs and are very similar to the two existing vehicles. The purchase details are included on the attached pages, but we are requesting an amount not to exceed \$57,000.00 to purchase both vehicles, including all title, licensing, and delivery fees. We will be asking for permission separately to have the vehicles outfitted and wrapped with our standard department branding. Thank you for considering this requested change to our vehicle replacement schedule.

Mr. Schulte made a motion to approve the purchase of two used Jeep Cherokee Latitudes from Mt. Orab Jeep at an amount not to exceed \$57,000, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented a request from the Fire Department permission to purchase four (4) McGrath video laryngoscopes to place into service on our frontline fire apparatus. We currently carry these devices on all ambulances to provide advanced care and protection of a patient's airway when needed. Our crews have had great success with these devices and the ability to have a video screen to assist with the proper placement of an endotracheal tube into a patient's lungs has been extremely beneficial, especially during the pandemic when distance between the patient and paramedic was crucial for everyone's safety.

Asst. Chief Mack has been researching this purchase as part of a three-year project to add these to our fire apparatus. Recently, he discovered that our current distributor, Boundtree Medical, has them in stock and is running a sale on them; 40% off if purchased before the end of June. We would like to take advantage of this significant savings, so we are requesting permission to purchase four (4) at a cost of \$7,803.60 including shipping and handling. Mr. Wright has approved this purchase to be completed through the existing ARPA funds due to the nature of this being durable medical equipment that will be used in direct patient care.

We appreciate the proactive approach the Board takes with these types of requests when a cost savings can be realized for equipment that will improve the delivery of patient care and provide added layers of protection for our paramedics.

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Provisions and Chapter 28, Definitions, that would ban the establishment of smoke shops within Miami Township. This case was initiated by the Board of Trustees in April via Resolution 2023-15.

Mr. Wright noted with the Board of Trustees receiving the cases on June 20, 2023 and the earliest notice publication, the time window for the hearing is from Monday July 10, 2023 to Thursday July 20, 2023.

Mr. Schulte made a motion to set a special Board of Trustees meeting for Tuesday, July 18, 2023, at 6:00 p.m. to hear zoning cases #587 and #588, and any other business that may come before the Board, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright noted that on May 16, 2023, the Board adopted a Resolution that created Community Reinvestment Area (CRA) #3. CRAs are a widely used economic development tool common throughout the State of Ohio. They were established to encourage new construction and the improvement of properties in older business districts and neighborhoods. CRA #3 was created to assist new, commercial development in an area with limited new investment in the last couple of decades and the specific site has been vacant and involved in project planning for over four years due to significant challenges of topography and the need for utilities and roadway improvements.

There are three specific Resolutions that are being proposed for the Board to adopt to further the development of CRA #3. The first is to approve a required CRA agreement with the developer/future owner that states the terms of the benefit, the real property investment that the developer will make in the site and buildings, future new jobs and payrolls added, and approves the application for a tax incentive submitted by the developer.

The second Resolution authorizes a more detailed and specific Development Agreement with the developer and states the infrastructure responsibilities of the developer and those of the Township. For this development, the developer shall be responsible for constructing a new public roadway intersecting with SR 28 at the Kohl's traffic light that will access the subject property for new, commercial development. The Township shall be responsible for having said traffic signal modified and expanded to access the subject property as well as extending the new, public road to benefit the existing Christ Hospital Physician Building, future development of the property and connect to a future road improvement that will allow for safer ingress and egress for the Algore Acres subdivision.

The third Resolution approves an access and temporary construction easement with the current owner of the property, the developers, and the Township so that the Township's phase of the new street may be constructed. The access and temporary construction easement ensures that there will be public access to the new streets until such time the future right-of-way is dedicated to the Township.

Mr. Braun & Mr. Wright outlined the process for approval and recommended approval of Resolution 2023-23 now, then after Executive Session approval of Resolutions 2023-24 & 25 after they have had time to look over the most recent documents.

Ms. Wolff made a motion to adopt Resolution 2023-23 authorizing the execution of a community reinvestment area agreement with BSM Milford, LLC, dispensing with a second reading, and declaring an emergency, seconded by Mr. Schulte and all voted "AYE."

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Mr. Tracy asked for public comments.

Mr. Marvin Hudson, 5969 Pinto Place, thanked the Board for the safety improvement in the Roan Road area and asked if there is an opportunity to put a traffic mirror on a utility pole at the end of the street until construction of the new street. The Board will look into it.

David Rishter, 972 Arnold Palmer Drive, noted traffic and speed issues on SR 275 and Branch Hill Guinea Pike. The Board directed him to speak with Chief Mills after the meeting about his concerns.

Jed Hardings, 3836 Monets Lane, 45241, is the founder of the Cincinnati Classical Academy. He is interested in pursuing a move to Tri-Ridge Blvd in one of the former International Paper buildings. He gave an overview of his charter school that opened this past year.

Mr. Schulte made a motion to enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the compensation of a public employee, seconded by Ms. Wolff and all voted "AYE."

Ms. Wolff made a motion to come out of Executive Session at 9:15 p.m., seconded by Mr. Schulte and all voted "AYE."


Ms. Wolff made a motion to adopt Resolution 2023-24 authorizing the execution of a development agreement with BSM Milford, LLC, dispensing with a second reading, and declaring an emergency, seconded by Mr. Schulte and all voted "AYE."

Mr. Schulte made a motion to adopt Resolution 2023-25 authorizing the execution of an access and temporary construction easement agreement with Lorven Milford, LLC and BSM Milford, LLC, dispensing with a second reading, and declaring an emergency, seconded by MS. Wolff and all voted "AYE."

There being no further business the meeting adjourned at 9:16 pm.

ATTEST:

  
Eric Perry, Fiscal Officer

  
Ken Tracy, Chairperson