

RECORD OF PROCEEDINGS

Minutes of MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

20

January 9, 2023

The Miami Township Board of Trustees met in a work session on Monday, January 9th, 2023, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Chief Mills presented information on intersection preemptive devices that are currently in use by the fire department. These devices allow emergency vehicles to respond to scenes faster and safer. With the infrastructure in place and the proven success of these devices not only here in Miami Township, but across the nation, the Miami Township Police Department and Service Department are requesting to outfit all emergency/high priority vehicles in Miami Township with the devices.

These devices are offered through only one dealer – Path Master. To provide the necessary equipment for the 15 Miami Township Police vehicles and 14 Miami Township Service department vehicles, Path Master provided a price quote of \$133,020. The Board of Trustees previously authorized a grant application to be sent the U.S. Department of Transportation for these devices that, if awarded, will cover \$81,540 of the total cost of the devices.

Chief Mills is requesting approval to send Officer Skip Rasfeld, who teaches the DARE curriculum at six elementary schools in Miami Township, to the DARE International Conference in Las Vegas, Nevada. The requested cost of \$2,200 will cover conference fees, airfare, rental car, food, and lodging. The DARE conference has not taken place since 2019. TQL has offered to cover the cost of the conference.

Included in the 2023 Budget are TIF and grant funds for the costs of constructing a sidewalk, curb, gutter and storm water improvements on Business 28 between Cook Road and Highview Drive, a new sidewalk on Cook Road between Business 28 and Newberry Street and a waterline replacement on Business 28 from Mulberry Square to Cook Road. These three projects are being coordinated in a single project and timeline between the Township and Clermont County Water Resources so that residents receive a positive impact while limiting construction headaches to a single time. Sidewalk already exists on Cook Road north of this location all the way to Hidden Ridge Drive. This project will result in having dozens of neighborhoods connected to our central business district and more of our public uses.

On December 15, 2022, competitive bids from five different general contracting firms were opened for the project. The lowest, responsive bidder was determined to be Welsh Excavation Company in the total amount of \$1,286,315. Miami Township will be the entity awarding the contract, but after we are reimbursed by Clermont County for two of the three components, we will only be responsible in the end for \$404,225 of the project. The Township's portion will be paid for from the adjacent I-275/SR 28 TIF Fund. The Township will be reimbursed for the full amount of the Cook Road sidewalk portion from a Community Development Block Grant (CDBG) we applied for, and the Clermont County Water Resources will reimburse us for the full amount of the waterline replacement component, which is \$705,657. The breakdown of the three components is as follows:

Business 28 Sidewalk:	\$404,225 Miami Township TIF funds
Business 28 Waterline Replacement:	\$705,657 Clermont County
Cook Road Sidewalk	\$176,433 CDBG
Total: \$1,286,315	

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The Board of Trustees had previously adopted the following rates for the burial niches in the new Columbarium. These rates included engraving.

Single Cremain	\$1,200
Single Non-Resident	\$1,500
Double Resident Cremain	\$1,800
Double Non-Resident	\$2,250
Wknd Internment additional charge	\$ 150

After meeting with the monument company that will be performing the engraving and discussing the possible variations that could increase the cost of engraving, Mr. Musselman is requesting that the Board of Trustees adopt the revised rates as shown below that will no longer include engraving. The purchaser of the niche would then be responsible for the engraving just as they would with a full burial monument. We have learned through additional research that this is a more efficient situation for both parties.

Single Cremain	\$1,000
Single Non-Resident	\$1,300
Double Resident Cremain	\$1,600
Double Non-Resident	\$2,000
Wknd Internment additional charge	no change

Mr. Musselman budgeted \$225,000 to purchase a replacement salt truck in 2023. This replacement is in keeping with our 5-year vehicle replacement plan. We would be replacing Truck 5M-1, a 2008 International, which is currently in a primary role. We would move Truck 5M-11 into a back-up role after we have the fully upfitted replacement.

A new single axle cab and chassis through State Purchasing will cost \$95,242 (increase of \$2,233 from last year). This specific request will be for the cab and chassis only, we are still working on the best configuration for the truck bed and plow/spreader that will fit into the remainder of the budget for the entire package. The supply chain is also affecting this size dump truck and we need to get this truck ordered if we expect to have it ready for the 2023/2024 season.

Mr. Musselman has evaluated and recommends the following streets to be included in the 2023 Pavement Resurfacing Plan.

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Chief Kelly is seeking approval to purchase new ladder belts that interface with our existing Scott SCBA air packs. Our current ladder belts are over twenty years old and need to be replaced due to age and wear. These belts are specifically designed to serve a dual role of ladder belt and SCBA waistbelt, which will allow all the air packs on Quint 26 to have a uniform and standard configuration for safety.

The quoted cost for five (5) replacement ladder/SCBA belts is \$5,058.11 through Atlantic Emergency Solutions, our only distributor for equipment related to our current SCBAs. This project was accounted for as part of our 2023 operating budget for fire equipment.

Chief Kelly is requesting approval to enter into a contract with Citizens First Fire Training for three (3) days of hands-on ventilation training to be performed at the LSFDF Training Tower in March. We previously had this same training group out in 2022 to help us with the in-service training for our new ladder truck. They do a wonderful job of teaching advanced techniques to our crews so they can maximize the use of our new ladder truck in the safest and most efficient manner possible.

The quote for this training is \$5,500.00 for all three (3) days. All on-duty personnel will be rotated through this training so they can all attend without incurring overtime costs. This project was accounted for in our 2023 training budget.

There were no public comments.

Ms. Wolff made a motion to go into Executive Session, pursuant to ORC 121.22 (G) (1) to consider the compensation of a public employee and pursuant to Ohio Revised Code Section 121.22(G)(3) to conference with counsel regarding pending litigation.

The Trustees came out of Executive Session at 8:31 p.m.

Ms. Wolff made a motion to authorize the Township Administrator to enter into a settlement agreement with Patricia Hall in the amount of \$36,000 to settle the claims in Case No. 1:21-CV-437, Seconded by Mr. Schulte and all voted "AYE."

There being no other business the meeting adjourned at 8:33 p.m.

ATTEST:


Eric C. Ferry, Fiscal Officer


Ken Tracy, Chairperson